

- Air Vents and Air Intake Vents** - Free of dust, and filters replaced
- Baseboards** - Clean and dust free
- Doors** - Clean, including door jams, knobs, thresholds, and side lights
- Carpeting** - Must be vacuumed and professionally shampooed
- Fireplaces** - All cinders & debris shall be removed and swept clean;
- Flooring** - All floors should be swept and mopped
- Light Bulbs** - Replaced with Matching Bulbs
- Light Fixtures** - Interior/exterior light fixtures must be clean and dust free
- Light Switch Covers** - Replace damaged light switch covers that match existing
- Smoke Detectors** - Less than 8 Years Old, clean and dirt free
- Trash** - All trash must be removed from premises, not awaiting trash pickup
- Walls** - Clean, dusted so that no marks are visible. Nails removed and patched.
- Water Softeners** - Ensure water softener is full of salt.
- Windows** - Interior & exterior glass cleaned in every room including window tracks
- Window Sills** - Window sills should be vacuumed and washed in every room;
- Window Treatments** - Mini blinds and curtain rods must be clean and free of dust
- Cabinets and Drawers** - Wash cabinets and drawers inside and out. Remove any shelf paper. Wipe out drawers with damp rag.
- Countertops and Backsplashes** - Thoroughly cleaned, free of grease, debris and food particles;
- Dishwasher** - free of soap residue and food particles. Exterior surfaces should be wiped clean of all dirt, stains and food particles to include the door seals.
- Garbage Disposal** - Disposal should be clean of all food particles and odor free.
- Range Hood and Microwave** - clean of dust, food particles and grease; Metal filters shall be cleaned or replaced, if applicable; Hood fan light bulb should be operation al.
- Refrigerator** - Interior and exterior washed throughout - remove all bins / shelves to clean thoroughly
- Stove** - Remove racks and broiler pan, soak in hot water to clean, dry well. Clean inside of oven, top of stove, under elements, pan drawer, exhaust fan, hood. Remove lower drawer and clean under stove.
- Bathtubs, Showers, and Drains** - Clean and remove all stains, dust, lime, mineral
- Floors (vinyl, ceramic, etc.)** - Should be mopped and all base molding and trim
- Toilets** - Entire toilet fixture shall be scrubbed and disinfected including toilet base
- Sinks, Mirrors, Faucets** - Should be cleaned and free of streaks and spots;
- Vanities, Cabinets, Shelving, and Towel Bars** - Clean interior/ exterior
- Walls and Ceramic Tile** - Wash all walls and doors until free from dirt, mildew
- Exhaust Fans** - Need to be cleaned, free of dust, and silent during operation.
- Trash, Debris, and Leaves. Yard Maintenance** - Clean, weed free, mowed, and edged
- Siding** - Wash exterior siding if dirty
- Carports, Garages, and Patios** - should all be broom clean and free of debris.